

West Hardin Middle School

Handheld Computer Acceptance of Financial Responsibility Agreement *Handspring*

West Hardin Middle School teachers are very excited in providing the opportunity for our students to participate in the Handheld Computer Project. Participating students will be loaned a **Handspring Visor Neo** or a Palm m130 for use at school, home, or anywhere else the student may need it for learning.

Please understand that prior to taking the handheld computer home, students will be instructed in and evaluated on proper use and care. A checkout form is attached outlining the condition of the unit and requiring signatures of teachers, students, and parents. In addition, students will be made aware that all aspects of the West Hardin County C.I.S.D. Student Responsibilities and Right and the Acceptable Use Policy for Network Access apply to the use and care of the handheld computer.

Please review the following guidelines and conditions with your student and to insure that he/she adheres to them.

1. The handheld computer is to be treated as a valuable object. It will not be thrown, purposely dropped, or hit. It will never be placed on the roof or hood of a car, on the sidewalk or street, or imperiled in any way that may cause it to be crushed or thrown to the ground.
2. The handheld computer will never be left unattended on the bus, on top of the lockers, in the cafeteria, in the gym or any other public place.
3. The handheld computer will not be used in near proximity to water, household chemicals, or other liquids that could damage its electronic components.
4. When carried outside it will be protected from the environment in such a way to prevent rain, snow, ice, excessive heat, and/or cold to damage it.
5. The handheld computer will only be used with a genuine PDA stylus or keyboard. Pencils, erasers, pen tips and other pointed objects will never be used in place of a stylus. (To prevent the writing surface from scratches we strongly recommend the use of a screen protector available at office supply stores.)
6. The handheld computer will be kept away from pets and younger siblings at all times.

Every student participating agree to reimburse West Hardin Middle School for the cost of repair or replacement for any damage or loss of any or all components issued to the student to neglect or failure to abide by the above guidelines and conditions. This includes the Handspring Neo, the docking cradle, the AC adapter, the stylus and a case. The costs incurred will not exceed the original cost of the device and its accessories. This liability shall not exceed \$60.

The Handspring Neo Visor requires 2 "AAA" batteries for power. The handheld will come with a set and the school has another should they lose power at school. If the device should lose power at home, the students will need to provide the batteries.

Insurance will not be offered through West Hardin CCISD. However, you may wish to contact your homeowner's insurance company to see if it is covered. In addition, there are a number of private companies which offer handheld insurance for a nominal fee per year.